

Chugach School District

9312 Vanguard Drive
Anchorage, AK 99507-5355
(907) 522-7400 Phone
(907) 522-3399 Fax
www.chugachschooldistrict.com



*Charlene Arneson, President – Nancy Robart, Vice President
David Totemoff, Member – Frankie Graham, Member – Gail Evanoff, Member*

NOTICE OF THE NEXT SCHOOL BOARD MEETING

WORK SESSION

DATE: Wednesday, June 30, 2021

PLACE: District Office & Teleconference

TIME: 10:00 A.M.

REGULAR BUSINESS MEETING

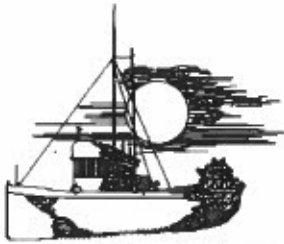
DATE: Wednesday, June 30, 2021

PLACE: District Office & Teleconference

TIME: 1:30 P.M.

**To sign up to comment on agenda items please call Shary at
522-7400 by 10:30 A.M. June 30.**

**To attend the Regular Business Meeting via teleconference,
call 1-888-206-2266, then enter PIN# 783368.**



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Gail Evanoff, Member – David Totemoff, Member – Frankie Graham, Member*

Vision/Mission Statement

Vision Statement: Our vision is to serve as a trusted collective voice for our district while promoting strong ethics, integrity, and an equitable and quality education for all of our students.

Mission Statement: Our mission is to provide visionary leadership through the establishment of a structure of strong ethics, accountability, and advocacy for the success of our students. We will pursue the advancement of student achievement and well-being through effective partnerships with staff, families, stakeholders, and our community members.

The school board would like to take this moment to respectfully acknowledge that we serve on the traditional lands of the Chugach people which includes the Sugpiaq and Alutiiq people.

UNAPPROVED AGENDA CHUGACH SCHOOL DISTRICT

DATE: June 30, 2021

PLACE: District Office & Teleconference

**Teleconference Call-in Number: 1-888-206-2266
PIN: 783368**

SPECIAL MEETING

TIME: 10:00 A.M. – 1:00 P.M.

REGULAR MEETING

TIME: 1:30 P.M.

Board members present:

Charlene, Frankie, David, Gail, Nanci

SPECIAL MEETING

- 1. CALL TO ORDER** BOARD PRESIDENT
- 2. ROLL CALL & ESTABLISHMENT OF QUORUM** BOARD PRESIDENT
- 3. APPROVAL OF AGENDA** BOARD PRESIDENT
- 4. PERSONNEL HEARING** BOARD PRESIDENT
 - Board Level Grievance Hearing
 - Board Level Complaint Decision
- 5. BOARD DECISION(S)** (Action)
- 6. ADJOURNMENT**

REGULAR MEETING

- 1. CALL TO ORDER**
- 2. ROLL CALL & ESTABLISHMENT OF QUORUM**
- 3. APPROVAL OF AGENDA – June 30, 2021** (Action) BOARD PRESIDENT
- 4. PLEDGE OF ALLEGIANCE**
- 5. MISSION/VISION STATEMENT**
- 6. APPROVAL OF MINUTES – June 10, 2021** (Action)
- 7. PUBLIC COMMENT ON AGENDA ITEMS**
- 8. INTRODUCTION OF GUESTS and/or ANNOUNCEMENTS**
- 9. ITEMS OF BUSINESS**
 - 9.1 MEMO #21-38 Fund Transfers
 - 9.2 MEMO #21-39 Budget (Action Item)
 - 9.3 MEMO #21-40 Student Handbook (Discussion Item)
 - 9.4 MEMO #21-41 2nd Reading - BP 0520 School Accountability/Improv. (Action Item)
- 10. OLD BUSINESS**
 - a. Chenega Playground Update
- 11. NEXT BOARD MEETING: DATE/TIME/PLACE (XXXXXX, 2021)**
- 12. ADJOURNMENT** (Action)

Executive Session: The board reserves the right to enter into executive session on any agenda item as allowed for in State law. Executive sessions will be entered into only by motion and approved. The following subjects may be topics for executive session as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential which includes, but is not limited to, confidential attorney/client communication. Action may not be taken in executive session except to give direction to an attorney on a specific legal matter or to a labor negotiator on pending labor negotiations. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private.

*Public comment on Agenda items are limited to individuals on the sign-up list at the time the meeting is called to order. Public comment must comply with all Board policies including policies that prohibit public comment containing charges or complaints against any employee.



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CHUGACH SCHOOL DISTRICT BOARD MEETING **UNAPPROVED MINUTES – June 10, 2021**

1. CONVENED SPECIAL MEETING: 10:14 A.M.

2. MEMBERS PRESENT:

Board Members Present: Charlene Arneson, Board President; Frankie Graham, Board Member; David Totemoff, Board Member, Gail Evanoff, Board Member

Attending via Teleconference: Nanci Robart, Board Vice President

CLOSED MEETING

Moved by D. Totemoff, seconded by F. Graham, to go into the Executive Session.

3. CAME OUT OF CLOSED MEETING @ 12:28 P.M.

REGULAR MEETING

1. CALL TO ORDER

President Charlene Arneson called to order the regular board meeting of the Chugach School District school board at 1:10 P.M.

2. ROLL CALL & ESTABLISHMENT OF QUORUM

The board assistant called the roll. **Board Members Present:** Charlene Arneson, Board President; Frankie Graham, Board Member; David Totemoff, Board Member; Gail Evanoff, Board Member
Via Teleconference: Nanci Robart, Board Vice President **Staff Present:** Mike Hanley, Superintendent; Doug Penn, Principal; Shary Tuatagaloa-Fiaai, Board Secretary; Stephanie Burgoon, Teacher

3. APPROVAL OF AGENDA – June 10, 2021

Action

Moved by D. Totemoff, seconded by G. Evanoff, to approve the June 10, 2021 agenda with the removal of agenda items 11.1 and 11.2.

Voice Vote to approve agenda as amended: 5 ayes, 0 nays, passed unanimously.

4. PLEDGE OF ALLEGIANCE

5. **MISSION/VISION STATEMENT** – Mission statement was read by Mike. Vision statement was read by Gail.

6. **APPROVAL OF MINUTES** – May 5, 2021

Moved by D. Totemoff, seconded by G. Evanoff, to approve the minutes.

Voice Vote to approve minutes as presented: 5 ayes, 0 nays, passed unanimously.

7. **EAC** – Whittier and Chenega Bay Community School submitted EAC Agendas

Moved by G. Evanoff, seconded by D. Totemoff, to approve the EAC minutes for both schools.

Voice Vote to approve minutes: 5 ayes, 0 nays, passed unanimously.

8. **PUBLIC COMMENT ON AGENDA ITEMS** – None

9. **INTRODUCTION OF GUESTS and/or ANNOUNCEMENTS, SPECIAL RECOGNITION** –

The following students gave their graduation reports:

FOCUS Fairbanks: Natalie Barnum, Keaton French

10. **REPORTS AND PRESENTATIONS**

The following board members gave their reports: Charlene Arneson, Gail Evanoff, David Totemoff, Nanci Robart, Frankie Graham

The following staff members gave their reports: Shary Tuatagaloa-Fiaai, Doug Penn, Stephanie Burgoon

Mike Hanley- Reported on:

- Confirmed John Hale will be renting the district's condo in Whittier
 - Updates will be made to his condo, hopefully this summer
- A new Nissan Frontier will be going to Tatitlek
- Playground gravel has been sent to Chenega, Equipment should arrive next week.
- ARPA funding – The district is set to get over \$300,000. Many steps need to be taken to qualify.
- CIP list – Current funding looks like it will go down to project #6. We are #7 and #8.
- Budget update

11. **ITEMS OF BUSINESS**

11.1 MEMO #21-32 Grievance Hearing Action Item

This item was removed from the agenda.

11.2 MEMO #21-33 Complaint Hearing Action Item

This item was removed from the agenda.

11.3 MEMO #21-34 2nd Reading – BP 1340 Access to District Records Action

The board approved the revision of BP 1340 as a final reading.

Moved by D. Totemoff, seconded by G. Evanoff, to approve MEMO #21-34.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

11.4 MEMO #21-35 2nd Reading – BP 6146.3 College & Career Readiness Asses. Action

The board approved the revision of BP 6146.3 as a final reading

Moved by G. Evanoff, seconded by D. Totemoff, to approve MEMO #21-35.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

11.5 MEMO #21-36 1st Reading – BP 0520 School Accountability/Improvement Action

The board approved the first reading of BP 0520, a second reading will take place.

Moved by G. Evanoff, seconded by D. Totemoff, to approve MEMO #21-36.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

11.6 MEMO #21-37 Board of Stars Nominations Action Item

The Board of Stars nominations were approved.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

12. OLD BUSINESS

- i. Chenega Playground – Mike provided a brief update that it is still on track to be completed this summer.

13. NEXT BOARD MEETING: June 30, 2021, work session at 11:00 AM. Regular Meeting at 1:00 P.M. at the District Office in person & Teleconference/Zoom.

14. ADJOURNMENT @ 3:15 PM

Moved by G. Evanoff, seconded by D. Totemoff to adjourn at 3:15 PM.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

Recorded by:

Shary Tuatagaloa-Fiaai, Board Assistant

Date

Attested to by:

Board President or Vice President

Date

Attested to by:

Mike Hanley, Superintendent

Date

DATE: June 30, 2021

TITLE:

Fund Transfers

From Major Minor Maintenance into General Fund

\$ 109,245

SUGGESTED MOTION:

I move that the board approve agenda item #9.1 Memo #21-38, the transfer of \$109,245 from Major/Minor Maintenance into the General Fund.

BACKGROUND:

The school board traditionally approves the transfer of funds from one account to another at the end of the year to balance the budget and set it up for the next year’s budget. This year it is recommended that funds be transferred from the major/minor maintenance fund into general fund for next year’s budget. The balance of that account is currently approximately \$420,000.

Passage of this memo indicates that the Chugach REAA #21 School Board authorizes the transfer of funds as indicated above.

SUPERINTENDENT RECOMMENDATION:

It is the recommendation of the Superintendent that the Chugach School District School Board pass Memorandum #21-38 as presented.

SCHOOL BOARD VOTE:

Memorandum #21-38 passed/didn’t pass by the Chugach School Board this 30th day of June, 2021.

Board Member	Approve/ Yea	Reject/ Nea	Abstain	Not Present
Charlene Arneson				
Frankie Graham				
Nanci Robart				
David Totemoff				
Gail Evanoff				

Attested By: _____
Shary Tuatagaloa-Fiaai

Date: 06-30-2021

Title: Chugach School Board Secretary

MEMORANDUM #21-39

AGENDA ITEM #9.2

DATE: June 30, 2021

TITLE:

Budget Approval

SUGGESTED MOTION:

I move that the board approve Memorandum #21-39 Agenda item #9.2 the budget for FY 2022.

BACKGROUND:

Annually, the board approves the budget for the upcoming school year. This budget gets submitted to the state once approved.

SUPERINTENDENT RECOMMENDATION:

The superintendent recommends approving the FY 22 budget.

SCHOOL BOARD VOTE:

Memorandum 21-39 passed/didn't pass by the Chugach School Board this 30th day of June, 2021.

Board Member	Approve/ Yea	Reject/ Nea	Abstain	Not Present
Charlene Arneson				
Frankie Graham				
Nanci Robart				
David Totemoff				
Gail Evanoff				

Attested By: _____
Shary Tuatagaloa-Fiaai

Date: 06-30-2021

Title: Chugach School Board Secretary

MEMORANDUM #21-40

AGENDA ITEM #9.3

DATE: June 30, 2021

TITLE:

Student Handbook Update

SUGGESTED MOTION:

This is a discussion item for the board to offer input into changes to the student handbook.

BACKGROUND:

Periodically, it is important to review the student handbook to ensure that it is still current and providing proper guidance for our students and families

SUPERINTENDENT RECOMMENDATION:

The superintendent appreciates the board reviewing the handbook and providing input into potential revisions.

SCHOOL BOARD VOTE:

This is a discussion item and doesn't require an official school board vote.

Board Member	Approve/ Yea	Reject/ Nea	Abstain	Not Present
Charlene Arneson				
Frankie Graham				
Nanci Robart				
David Totemoff				
Gail Evanoff				

Attested By: _____
Shary Tuatagaloa-Fiaai

Date: 06-30-2021

Title: Chugach School Board Secretary

Chugach School District

Handbook of Rights and Responsibilities

Dear Student and Parent/Guardian:

The Chugach School District teachers and staff welcome you and wish you a fun and successful year. It is our hope that this year will provide numerous opportunities for your academic, social and emotional growth. This handbook is written for you! It contains much of what you need to know to have a successful year.

~~We have public schools because American citizens believe that every person has the right to an education. Alaska, like other states, has laws designed to make sure children between the ages of seven and sixteen can and do attend school. These laws provide free public schools with a safe, friendly, businesslike learning atmosphere for all students on an equal basis. In an effort to provide the most effective educational service that we can, guidelines of student conduct, principles and practices of good citizenship and appreciation for the rights of others will be taught in addition to the regular curriculum. Students live and function, as do adults, in the general community. As citizens, students are entitled to our society's benefits; but as citizens they are also subject to it's national, state, and local laws and rules governing various aspects of their conduct. As students in our schools, the benefits of public education are also accompanied by acceptance of individual responsibilities.~~

Our schools have long been characterized by small student populations, multi-level classes, and low pupil/teacher ratios. These characteristics, to a considerable degree, have shaped the policies and procedures of our schools. This handbook is designed to acquaint you the student, and your family, with your school's expectations, your responsibilities, and our commitment toward you.

This handbook can't cover every conceivable aspect of student/school interaction. Rather, it becomes a guide to assist in an open flow of communication between you and your school. Open communication, clear expectations and a positive learning atmosphere will enable students to develop to their fullest potential ~~while minimizing conflict~~. Students will be responsible for understanding and adhering to the codes within this handbook both at school and at any school sponsored or related activity.

~~All students enjoy the right to appeal any decision or action from a higher authority, which is called "Due Process". A prescribed grievance procedure accompanies this right where you will be given a fair and equal opportunity to express yourself. While we all enjoy the freedoms of speech, dress, assembly, expression, and press, we must all abide by a common set of policies. This handbook equips you with a full understanding of our policies and guides you toward the many opportunities that await you. Take full advantage of them, get involved, treat yourself and others with respect at all times and strive to be the best you can be.~~

Remember that we are all here to help you become successful in all that you do. If you don't understand something or need help, let us know as soon as possible. Please sign below, indicating that you accept the responsibility of reading and becoming aware of the contents of this student handbook.

Sincerely,

CSD Staff

Print Student Name	Signature	Date
Print Student Name	Signature	Date
Print Student Name	Signature	Date
Print Student Name	Signature	Date
Parent/Guardian Signature		Date

* Wherever student responsibilities are described in this handbook, it is understood that parents/guardians jointly share these responsibilities with their children.

Part One - Registration

Student Registration:

It is the responsibility of the parent / guardian of students new to our school, to provide the school with the following records before we can officially admit them into our school:

1. Birth Certificate
2. Updated immunization records
3. Physical Examinations record

~~Students will be assigned to the class, which addresses the appropriate skill and knowledge levels where they are performing.~~
Students will be placed in the appropriate performance level in each of Chugach School District's applicable content areas.

Immunizations:

Students are not admitted to the school or allowed to attend classes without an updated immunization record on file at the school office.

Student Withdrawal:

Students withdrawing from our school must check out with their teacher, the librarian and the Principal. All textbooks, library books and other school materials must be returned ~~and all fines paid~~ before we will release the students' records. Information such as your forwarding address, phone number and new school is needed to complete the withdrawal form.

Part Two - Attendance

Rights:

- Students have the right to know how the school defines and handles excused absences, unexcused absences and tardies.
- Students have a right to ask that the determination for an unexcused absence be reviewed.
- Students have a right to make up and receive recognition for work they missed during an excused absence.
- ~~Students have the right to be protected from exposure to communicable diseases while they are still in school.~~

Responsibilities:

- Students have a responsibility to attend all classes and to be on time.
- Students have a responsibility to ask their parents to notify the school when they are absent.
- Students have a responsibility to ask teachers for ~~make-up assignments~~ for work that can be completed while absent to qualify for Further Education.
- Students have a responsibility to abide by the school building hours. If for any reason you need to be in the building beyond these hours, special arrangements must be made. Any student or group present in the building beyond the open hours must be supervised by a staff member or an approved adult supervisor, 21 years or older.

Guidelines:

Excused Absences:

Students must be in school unless the absence has been excused for one of the reasons listed below. For reasons 1 - 5 parents must report the absence the day before, the day of, or within two school days following the absence. Excused absences include:

1. Illness of student. If a doctor states in writing that the student will be absent for 12 or more days, the teacher and administrator should be notified so that homebound instruction can be arranged.
2. Illness of an immediate family member.
3. Death in the family.
4. Subpoena by a law enforcement agency
5. Religious holidays of the student's own specific faith.
6. ~~Internal Suspension assignments~~
7. ~~Field trips or school sponsored activities on or off school grounds~~
8. Doctor, dental, vision, or other appointments IF notified by parent or health care provider.
9. Special events IF the student gets permission from the school ~~five days~~ in advance of ~~the~~ absence. Such trips refer to exceptional cases of family need, college visitations, or situations where the student's educational interests may be equally well served by the absence from school.

Reporting Absences:

Absences may be reported by telephone or written note. The note must come from a parent/guardian and contain the following information:

Date Written
Name of Pupil
Reason for Absence
Date(s) and Time of Absence
Signature of Parent/Guardian

The note may be sent either the day before or not later than the second day after an absence. School staff members have a legal right to ask for a written medical excuse when it seems advisable. When reporting by phone please call the school office and check in at the school office for an admit slip upon returning.

Make-Up Work:

All students are expected to ~~work with the teacher to~~ complete class work missed during an excused ~~and prearranged excused~~ absences. For absences due to:

- ~~a. Illness of student~~
- ~~b. Illness of an immediate family member~~
- ~~c. Death in the family~~

~~For prearranged excused absences due to:~~

- ~~a. Field trips or school sponsored activities~~
- ~~b. Trips or special events~~
- ~~c. Subpoena~~
- ~~d. Religious holiday~~
- ~~e. Medical or dental appointments~~

~~The student must submit assignments on the day after the date of return unless special arrangements have been made with the teacher.~~

Students assigned to In-School Suspension must keep up with daily assignments and turn them in daily.

Unexcused Absences:

All absences not specifically identified as excused are unexcused absences. Extenuating circumstances involving serious illness or other special situations will be considered. ~~Students will still be expected to complete the work missed. It is critical to complete work to move through levels.~~

~~Parent/Guardian notification will begin after the second unexcused absence each quarter and will continue for each subsequent unexcused absence.~~

Tardies:

A student is considered tardy if he/she is not in the assigned classroom at the beginning of the class period. Any student not present for the morning attendance check will be considered absent. If that student should report after that time, they must check in at the school office and will be considered tardy. Students who miss more than one-half of any class or attendance period will be considered absent for that class or period. Students will be allowed to have a tardy excused by following the same procedures they would have an absence excused by.

Monitoring Procedures: To be reviewed by staff

- 1-2 unex. tardy = Teacher contact / Student warning
- 3 unex. tardies = Parent contact / Student warning
- 4-5 unex. tardies= One mandatory study hall
- 6 unex tardies= Parent contact / study hall / possible suspension
- Failure to serve a Mandatory Study Hall will result in two Study Halls.
- Failure to serve either of those Study Hall will result in a short suspension.

Part Three - Respect for Persons and Property

Public and private safeties are constitutional rights. These rights must sometimes be balanced against each other for everyone's benefit. Students, parents, and school staff need to work together to see that these rights are preserved in our school.

Rights:

- Students have the right to be treated with respect.
- Students have the right to a safe and orderly school
- Students have the right to pursue an education in an environment where the learning atmosphere is not disturbed or disrupted.

Responsibility:

- Students have the responsibility to treat others with respect.
- Students have the responsibility to treat school property and the property of others with respect.
- Students have the responsibility to act in a manner that does not interfere with the rights of others, does not interfere with the educational process and is not harmful to the health and safety of others.

Guidelines:

Examples of acceptable student behavior:

1. Being prepared for class by bringing necessary supplies and being in assigned seats ready to learn at the beginning of class
2. Completing all class work and homework.
3. Using class time properly.
4. Taking home and returning all necessary forms.
5. Following rules and regulations during all assemblies, field trips and other school sponsored activities.
6. Taking care of and returning all textbooks, library books, or other school owned materials.
7. Courteous and responsible actions in the classrooms, gym, hallways, restrooms, and on the playground.
8. Getting permission from school authorities prior to use of school facilities
9. Getting permission and checking out before leaving the school during regular school hours.
10. Formally addressing staff members by their proper surnames or other agreed upon names.
- ~~11. Wearing indoor shoes.~~
12. Healthy snacks may be permitted in the school and classrooms upon discretion of the teacher.

Examples of unacceptable student behavior:

1. Non-compliance of individual classroom rules.
2. Verbal, physical or emotional abuse of another person including disrespectful behavior.
3. Any disruption of the educational process.
4. Encroachment upon the rights of others.
5. Mistreatment of school property or others property.
6. Any criminal or illegal activities possession, use or transmitting illegal materials or substances.
7. Defiance of authority.
8. Engaging in activities that are dangerous or hazardous to the health of yourself or others.
9. Misrepresentation of oneself such as cheating, lying, copying, plagiarizing or using false identification
10. Possession or use of any tobacco products anywhere on school property during school functions.
11. Possession, use or transmitting any objects to be used as a weapon or explosive.

Part Four - Dress Code

Students and teachers need to concentrate on the teaching/learning process. In order to be sure they can focus on learning in the classroom, it is important to have as few distractions as possible. Suitable dress and grooming can help to create that focus. In following our educational philosophy in the development of self-pride and confidence in our students, students are asked to adopt dress habits that display these traits. While each student has the right to his/her own dress style, each has a responsibility to foster a positive personal and school image.

Rights:

- Students have the right to wear clothes of their choice as long as they are appropriate for school, not dangerous to health and safety and do not distract, disturb or offend others.

Responsibilities:

- ~~Students have the responsibility to dress neatly and to be clean and well-groomed.~~

Guidelines:

1. ~~Indoor shoes must be worn in the building at all times. For safety reasons, slippers and the like must not be worn.~~ **Appropriate shoes must be worn in the building at all times.** For physical education, athletic shoes may be required. No shoes that leave marks on the gymnasium floor will be allowed.
2. Special clothing may be required for health and safety reasons in certain programs such as physical education or industrial arts.
3. Clothing or dress styles that are distracting to the educational process such as overly revealing or exposing under garments will not be allowed.
4. Garments such as boxer shorts and bustiers, which were traditionally designed as undergarments may not be worn as outer garments.
5. Students are not allowed to wear clothing, jewelry, buttons, haircuts, or other items or markings which are offensive, suggestive, indecent, associated with gangs, alcohol or drugs, encourage violence, or supports discrimination of any kind.
6. Head coverings, including but not limited to caps, hats, hoods are not allowed unless required for safety in programs such as food service or industrial arts.
7. Sunglasses may not be worn indoors unless a doctor's permit is on file.
8. Any article of clothing or jewelry that may cause injury, such as belts or bracelets with spikes are not allowed.

~~Wearing inappropriate articles of clothing such as those noted above will be considered willful disobedience.~~ Failure to comply with requests to change clothing or to surrender an item to any staff member will be considered defiance of authority and dealt with as such.

Part Five - Privacy

Personal privacy is a constitutional right. This right protects both the individual and group concerns. The handling of student records shall not come into conflict with Federal Law. School District policy for this matter has been adopted and shall be followed by the school administrator. Desks, lockers and textbooks are public property and school authorities may establish reasonable regulations regarding their use. School teaching materials are limited in quantity; teachers may, when needed, retrieve them from student desks and lockers. Students have the right to privacy while assigned to these items, however a school official may inspect these if there is reasonable cause to believe that prohibited, hazardous or stolen, or illegal articles are being kept there.

Rights:

- Students have the right to personal privacy.
- Students have the right to expect that schools will keep student records safe and private.
- Students have the right to expect that their personal belongings will be safe in the schools.
- Students have the right to learn how the information in their student records is gathered, how it is used, and what it means.

Responsibilities:

- Students have the responsibility of respecting the privacy of others
- Students have the responsibility to learn how the information in their student records is gathered, how it is used, and what it means. ~~Move up to rights~~
- Students have the responsibility of having in their possession only items allowed by law and school policy.

Guidelines:

All students are expected to honor their responsibilities and behave in a way which respect the rights of all under the following rules:

1. Written approval for taking medication on school grounds must be obtained from the student's parents and/or physician.
2. Disrespectful behavior, such as touching anyone's body in an offensive manner, is unacceptable.
3. Materials prohibited by law, such as but not limited to pornographic/obscene material and drug paraphernalia may not be stored in school lockers, desks, school books or anywhere on school property.
4. ~~Items cannot be sold for personal gain such as food, jewelry, T-shirts, etc.~~
5. If there is reason to suspect that a student has prohibited, hazardous, stolen or illegal items on school grounds, school officials have the authority to conduct a search.
6. Lockers are not secure places for your valuables. The school cannot be responsible for theft or loss of your valuable items. Unauthorized entry into any locker other than your own is considered trespassing and will be dealt with accordingly.
7. Dangerous items including but not limited to laser pens, ~~scorpions, caps~~, smelly chemicals, matches, lighters, ~~paper clips~~ ~~shot from rubber bands, ninja stars, nunchucks~~, items used as weapons, or toys made to look like weapons or illegal substances and other potentially dangerous or harmful objects are not allowed and will be taken until the next release time. See weapons section.
8. Nuisance items including but not limited to ~~radios, discmans, walkmans, electronic games, cameras~~, skate boards, scooters, and toys ~~food or drink~~ should not be brought to school as they are disruptive to the educational process and the school cannot be responsible for their safe keeping. These items will be taken and returned to the student and/or parents at an appropriate time.

Part Six - Free Speech

Our constitution guarantees us the right to express our ideas freely. A basic education should prepare us to do that in responsible ways. We need opportunities to learn how to listen to the views of others as well as how to express ourselves peacefully and harmoniously.

Rights:

- Students have a right to hear all sides of subjects about which people disagree.
- Students have a right to give their opinions and points of view.
- Students have a right to be free of censorship within a framework of mutual respect.

Responsibilities:

- Students have a responsibility to inform themselves about all sides of controversial issues.
- Students have a responsibility to listen politely to the viewpoints of others.
- Students have a responsibility to express their viewpoints in a respectful manner.
- Students have a responsibility to use good judgment in developing student publications.
- Students have a responsibility to learn to select their sources of information and avoid those that are biased or base their appeal on sensationalism.

Rules:

1. Approval must be obtained from the school administrator prior to distributing or posting materials on school property.

Communication/Input Process:

Please provide input to the Chugach School District using the process below which has been approved by the Chugach School District Board of Education.

- | | |
|---------|--|
| First: | Provide input to the Teacher who is directly involved.
For example, suggestions about a classroom should be directed to the classroom teacher. |
| Second: | In occasional situations where a concern has been discussed with a Teacher but still has not been resolved, please speak with the Head Teacher. |
| Third: | In rare situations where a concern has been discussed with a Head Teacher but still has not been resolved, please speak with the District Principal. |
| Fourth: | In unusual situations where a concern has been discussed with the District Principal but has not been resolved, please speak with the Superintendent. |
| Last | In extraordinary situations where the Superintendent cannot resolve a situation, the School Board will work with the Superintendent to determine if a change in policy is appropriate to best address the situation. |

Part Seven - Consequences

Clearly defined consequences, both favorable and unfavorable, help establish the boundaries of student behavior without putting students through the detrimental process of testing the limits. Many of these consequences are mandated from the State of Alaska and the Chugach School Board. Others are established to fit the unique characteristics of our schools. Rewarding positive behaviors and facing the consequences to learn from misguided behaviors, as in our society, is the process of **enculturation learning** that will assist all of our students in becoming productive, successful members of society. Students will be held responsible for understanding the following code of consequences.

Consequences for appropriate behavior:

1. Participation in extra-curricular activities ~~such as Technology Club, Children's Gym, Year Book Club, Student Store, Outdoor Skills Club, Student Council, school plays and school assemblies, etc.~~
2. Participation in school Athletic programs for competitions.
3. Participation in ~~School to Life~~ **Voyage School** residency programs in Anchorage.
4. Participation in school trips.
5. Participation in other school-wide events and celebrations.
6. Participation in special academic programs ~~such as Youth Area Watch program.~~
7. Special recognition of individual student achievements.
8. Fund raising organizing parties and events such as the Halloween Carnival.
9. ~~Participation in special gym night activities such as Ladies / Girls Open Gym Night.~~

Consequences for inappropriate behavior:

1. Teacher/Student conference including record review to identify behavior patterns. (warning)
2. Disciplinary action initiated by the teacher.
3. Mandatory Study Hall assignment, restitution, work detail, etc.
4. Referral to School Administration. (student conference with written documentation: report may be placed in permanent file)
5. School / Parent contact.
6. School / Parent conference.
7. Confiscation.
8. Principal initiated discipline. (i.e.: school sponsored travel privileges for any program are temporarily revoked)
9. Privilege to participation in school sponsored functions is revoked. (i.e.: All-school games, Open Night Gym, School carnivals, field trips, plays).
10. Privilege to participate or travel with extra-curricular organizations is revoked (i.e.: Athletics, Student Council)
11. In-school Suspension assignment
12. Administrative referral to outside services, agencies, counseling, alternative education programs, etc.
13. External Suspension from school property, classes and school related activities.
14. Referral to law enforcement authorities.
15. Alternative Educational program.
16. Full restitution by parent for damage done by student.
17. Sent home immediately from a field trip at the parents' expense.
18. Community Service Hours.
19. Recommendation for expulsion to the Chugach School District School Board.
20. Report cards withheld until all school materials are returned ~~or fines are paid.~~

If a rule is broken, whenever possible, simple action that fits the situation is taken on the spot. When a problem cannot be dealt with simply, one or more of the above steps is taken until the problem is resolved. In selecting consequences for unacceptable behaviors, it is not necessary to use each one or to use them in the order listed. All suspensions will require a parent / guardian conference before the student can be readmitted to the school.

Part Eight - Predetermined Consequences

Students must be especially aware of provisions for action that the school must take if there are serious misbehaviors involving weapons, drugs (including alcohol, **marijuana** and tobacco), or criminal acts. Federal and State laws, coupled with School Board policies, dictate the consequences in such situations. Suspension or Expulsion is mandatory for such behaviors.

Suspensions will require a parent / guardian conference prior to the student being readmitted to the school

Expulsion will require a student to reregister with the school at the conclusion of the expulsionary period if they desire to reenter the school.

1. Any ~~weapon or instrument used as a weapon~~ **firearm** will fall under the "Gun Free Schools Act" and result in not less than a one-year expulsion. Law enforcement officials will be notified.
2. Any possession, use or transmitting of illegal substances will result in suspension and/or expulsion. Law enforcement officials will be notified.
3. Any criminal acts ~~such as arson or rape~~ will result in suspension or expulsion. Law enforcement officials will be notified.

Part Nine - Due Process Rights

American Citizens believe that authorities must make fair decisions. The constitutional rights of individuals assure the protection of due process of law procedures. Consequently, the Chugach School District has set up ways for students and parents to file complaints regarding disciplinary treatment that they feel is unfair.

Rights:

- Students have the right to a fair and impartial hearing if they feel they have been dealt with in an unfair manner.

Responsibility:

- Students have the responsibility to learn about the procedures for filing complaints and following proper grievance procedures.

Procedure:

1. The student shall attempt to resolve the problem with the teacher or school staff member involved.
2. The student shall notify the Head Teacher and District Principal of the grievance in writing and both parties shall discuss the problem with the principal in good faith with the objective of resolving the matter.
3. The Head Teacher and/or District Principal shall notify the student of the disposition of the matter.
4. If not satisfied, the student may appeal this disposition in writing to the Superintendent.
5. The Superintendent will address the situation in good faith and advise those involved of further grievance procedures if necessary.

Part Ten - Student Activities and Assembly

All of us need to learn how to be effective members of the communities in which we live. School activities are an integral part of the educational process, giving students a chance to interact in positive ways. Such activities afford the student opportunities to learn from each other in how to work together harmoniously for common goals. School activities beyond the academic realm however, are a privilege that should not interfere with the academic process of the student.

Rights:

- ~~The student may~~ Students have the right to take part in extra-curricular activities, assemblies, and school-approved organizations without regard to race, handicap special needs, religion, sex gender, or nationality IF they meet requirements.
- ~~The student may~~ Students have the right to seek office in student government and/or school approved clubs and groups without regard to race, handicap special needs, religion, sex gender, or nationality.
- ~~Students may consult with sponsors of school clubs, teams and organizations.~~
- ~~All students may~~ Students have the right to take part in electing officers for student government.

Responsibilities:

- Students have a responsibility to see that their extra-curricular activities do not interfere with their academic work and that they know and follow the special rules for the activities they choose.
- Students who hold office have a responsibility to learn how to do their jobs, support the goals of the group that elected them and to treat other members of the group fairly.
- Students have a responsibility to see that their actions as members of school clubs and groups meet the standards that have been set by the school administration.
- Students have the responsibility to educate themselves as to the qualities needed for leadership and choose officers who have those qualities.

Guidelines:

Participation in extra-curricular activities is a privilege that must be earned through proper behavior and academic progress. In order to take advantage of these programs, a student must meet the following requirements:

1. Maintain a genuine and sincere effort to progress to the next level in each content area - to be determined by each teacher.
2. Maintain appropriate behavior as per school and classroom rules.
3. Maintain regular attendance.
4. Students must be in attendance the day of scheduled activity to maintain eligibility for participation that day unless the absence is excused and it is deemed safe and appropriate for the student to participate.

Students who are in variance with any of the above criteria not in compliance with the above criteria may be suspended from participating until the Head Teacher or District Principal deems that the student has taken appropriate, meaningful action to correct the variance.

Student Travel:

When students are on a trip representing the school, they are to conduct themselves in a proper manner at all times. Failure to do this will result in the appropriate disciplinary action being taken by school officials. All students traveling with the school must submit a parent permission form and medical treatment release before traveling. Inappropriate behavior / conduct may result in a student being sent home at the parents expense. (See CSD student eligibility requirements)

Accident Procedures:

In all accident cases or cases of emergency, the responsibility for the care and treatment of the individual will be shifted to the parent or guardian as soon as possible.

Part Eleven - Safety and Security

Fire:

1. The sounding of an alarm is the signal to evacuate the building.
2. ~~Turn off all classroom lights and close all classroom doors and windows.~~ Follow all teacher instructions for a safe and orderly evacuation.
3. Move rapidly, but do not run.
4. Should you find a stairway or exit blocked, pass the word back and leave in an orderly way by another exit.
5. After leaving the building, all students should proceed to a distance of at least 100 feet from the building and remain there in order to give the fire fighting crews and equipment room to operate safely.
6. All students are expected to wait quietly with their teacher. Attendance must be taken. No students may reenter the building before the all-clear signal is given.
7. All students are expected to become thoroughly familiar with the fire drill exit route posted in each room.

Earthquakes:

~~When an earthquake shakes for a minute or two, the solid earth may pitch and roll like the deck of a ship. The motion is frightening, but, unless it shakes something down on you, it is harmless. Keep calm and ride it out. Your chances of survival are good if you know how to act.~~

During the earthquake you should do the following:

1. Indoors: (Stop, Drop, and Hold)
 - a. Remain indoors unless school officials deem it necessary to evacuate.
 - b. Move under sturdy furniture. If in the hallway, move into a doorway and brace yourself.
 - c. Move toward the center of the building into hallways.
 - d. Stay away from windows or other glass objects.
 - e. ~~Do not use candles, matches or other open flames.~~
2. Outdoors
 - a. Stay away from buildings where there is danger of falling debris.
 - b. Stay out in the open, away from buildings and wires.
 - e. ~~If in a moving car, stop and remain inside.~~

Power Outage:

If a power outage should occur during school hours, and there is no other emergency, remain calmly in school and await further instructions. follow teacher guidance. Generally the power will be restored in a short period of time and emergency lighting services can be provided.

Accident Procedures:

In all accident cases or cases of emergency, the responsibility of the care and treatment of the individual should be shifted to the parent or guardian as soon as possible.

Weather Conditions:

Our schools may experience severe weather conditions. Students have a responsibility to be prepared with proper dress for such situations. Improper dress in severe weather conditions may become hazardous to your health very quickly. Students shall conduct themselves in a safe and responsible manner while traveling to, from, and around school grounds.

Part Twelve - Grading

Academic Progress Reports:

The main function of progress reports is to inform the student and the parent / guardian of the progress the individual student has made ~~in class~~ towards their goals. The Chugach School District Report Card, Progress Report and SAB Snap Shot are designed to inform the student and parent of the student's progress in the specific standards up to that time. Reasons for Advanced, Proficient, Developing, and Emerging marks are provided. It is hoped that accurate and objective reporting to the student and parent will encourage the student to make use of his/her educational opportunities to the best of his/her abilities.

Parent / Student / Teacher Conferences provide an opportunity for students and teachers to discuss progress and show projects students have completed. Students are encouraged to attend and participate in conferences.

A teacher may give interim progress reports at any time. ~~They are usually issued at the midpoint of a nine-week grading period.~~ These notices act as a general guide for students to use in attaining the level and Standards they desire before the end of the grading period.

Honor Roll: Get staff input

The honor roll may be established each grading period based on the following criteria:

1. A student must maintain at least "developing" marks in each standard area at their level.
2. A genuine and sincere effort to progress to the next level must be maintained in each standard area (to be determined by each teacher and a teacher recommendation is required).
3. A student must apply for Honor Roll status and be accepted by the Honor Roll Committee.

Homework:

Homework is considered an important element of a student's education. Homework provides the student with an opportunity to extend learning beyond the classroom and provides the independent practice of applying the skills introduced in the classroom under the guidance of a teacher. ~~Homework loses its value when it is not completed in a timely manner. Homework loses its value when not completed in a timely manner. In order to facilitate the proper use of homework, teachers will not accept homework turned in late. An excused absence constitutes the only valid exception to this rule. Teachers may extend the due date for homework depending on the circumstances.~~

High School Graduation Requirements:

Students must progress to at least the minimum required level in each of the 10 standard areas.

MEMORANDUM #21-41

AGENDA ITEM #9.4

DATE: June 30, 2021

TITLE:

Policy Revision-BP 0520 School Accountability/School Improvement

SUGGESTED MOTION:

I move that the board approve Chugach School District’s revisions to BP 0520 as a 2nd and final reading.

BACKGROUND:

Periodically, AASB recommends policy updates for boards to consider. This is one of those updates that is due to changes in statutory language.

SUPERINTENDENT RECOMMENDATION:

The superintendent supports the board’s approval revising BP 0520 as recommended by AASB.

SCHOOL BOARD VOTE:

Memorandum #21-41 passed/didn’t pass by the Chugach School Board this 30th day of June, 2021.

Board Member	Approve/ Yea	Reject/ Nea	Abstain	Not Present
Charlene Arneson				
Frankie Graham				
Nanci Robart				
David Totemoff				
Gail Evanoff				

Attested By: _____
Shary Tuatagaloa-Fiaai

Date 06-30-2021

Title: Chugach School Board Secretary

SCHOOL ACCOUNTABILITY/SCHOOL IMPROVEMENT

BP 0520(a)

Note: The following policy reflects the Alaska Systems for School Success which measures both school performance and school progress and results in a school designation of Comprehensive, Targeted, or Universal. The school rating may result in required interventions as well as specific supports.

The School Board is committed to the successful performance of the district and its schools. Successful performance is indicated through student academic achievement, student progress over prior year performance, strong attendance and graduation rates, and participation and achievement in college and career readiness exams. The [Superintendent/Chief School Administrator] shall implement requirements for school and district accountability as determined by the Department of Education and Early Development.

If any district school receives a Comprehensive or Targeted designation, the [Superintendent/Chief School Administrator] or designee shall develop and implement a school improvement plan in accordance with state law. School and District improvement plans shall be approved by the School Board and submitted to the Department.

Unless the Department approves an alternative improvement planning process, the District shall prepare the school improvement plan for a school designated for Comprehensive support and improvement or Targeted support and improvement. The District shall use of a computerized self-assessment and improvement program selected by the Department that addresses each of the following domains of successful schools:

- (1) curriculum;
- (2) assessment policy and practice;
- (3) instruction;
- (4) school learning environment;
- (5) professional development policy and practices;
- (6) leadership.

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Deleted: However, under the Every Student Succeeds Act, which amended the ESEA in December 2015, schools identified as priority or focus schools must continue to implement improvement plans and interventions through the 2016-2017 school year.

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SCHOOL ACCOUNTABILITY/SCHOOL IMPROVEMENT (continued) BP 0520(b)

School Interventions

The [Superintendent/Chief School Administrator] or designee shall implement comprehensive interventions for any school identified as a Comprehensive school by the Department. The comprehensive interventions will use turnaround principles that accomplish the following: provide strong leadership; ensure effective teachers; redesign the school calendar to include additional time for student learning and teacher collaboration; improve the instructional program; use student data to inform instruction; establish a school environment that improves safety and discipline; and provide mechanisms for family and community involvement.

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Targeted interventions will be implemented to meet the specific needs of schools identified by the Department as Targeted schools. A plan and timeline to implement the targeted interventions shall be created by the [Superintendent/Chief School Administrator] or designee. Interventions should consider each of the turnaround principles for Comprehensive schools, some or all of which may be appropriate for the school or targeted subgroups. Decisions should be data-driven.

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The District will utilize state provided supports in implementing comprehensive or targeted interventions.

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School Success

The Board believes that all of its schools can be high performing and high progress schools. The district will annually recognize those schools identified as reward schools by the Department.

Parent Notification

The [Superintendent/Chief School Administrator] or designee shall communicate with the parents of children attending schools designated as Comprehensive or Targeted schools. The information should be in an understandable and uniform format, and, to the extent practicable, in a language the parents can understand. Parents should be promptly advised of:

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1. What the designation means, and how the school compares in terms of academic achievement to other schools in the district and state;
2. The reasons for the designation;
3. Information about how the parents can become involved in addressing the academic issues that led to the designation; and

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SCHOOL ACCOUNTABILITY/SCHOOL IMPROVEMENT (continued) BP 0520(c)

4. Any action taken to address the problems that led to the designation, including: an explanation of what the school is doing to address low achievement; an explanation of what the district and Department are doing to help; and a description of interventions being taken by the district.

The information in item 4 above shall also be disseminated to the public. Information provided to parents will be sent through direct means such as mail or email. Communications must respect the privacy of students and their families.

Legal Reference:

ALASKA STATUTE

14.03.123 School and District Accountability

ALASKA ADMINISTRATIVE CODE

4 AAC 06.800 - .899 School and District Accountability

UNITED STATES CODE

Elementary and Secondary Education Act, 20 U.S.C. §§ 6301, et. seq., as amended by the Every Student Succeeds Act (P.L. 114-95, December 10, 2015)

Revised 3/2021

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Note: The Alaska School Performance Index measures schools by a combination of data: student achievement on SBAs in reading, writing and math; growth in the school's student body in those assessments from the prior year; and attendance. Schools with high school students are also measured by graduation rates; and student performance on college-readiness assessments, including SAT, ACT, and WorkKeys. ASPI points will result in a Star Rating for a school from 1-5 stars, the higher number representing stronger school performance.

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School improvement plans shall be presented to the Board for approval. If the plan is for a school that receives one or two stars, the plan will be submitted to the Department. If the school has been designated as a priority or focus school, the plan will be prepared in consultation with the Department and subject to Department approval.

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The [Superintendent/Chief School Administrator] or designee shall develop and implement a school improvement plan for schools receiving a four or five star rating when necessitated due to failure to meet annual measurable objectives, a decline in the school's growth and proficiency, a decline in graduation rate, or insufficient participation in standards-based assessments.

The [Superintendent/Chief School Administrator] or designee shall develop and implement a district improvement plan when required due to the number of one- or two-star schools; the number of students who attend one- or two-star schools; deficiencies in curriculum, assessment practices, instruction, learning environment, professional development, or leadership; or lack of progress by a subgroup towards annual measurable objectives. The

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The District improvement plan shall be approved by the School Board and submitted to the Department.