

PLEASE POST
AN AFFIRMATIVE ACTION - EQUAL OPPORTUNITY EMPLOYER

CHUGACH SCHOOL DISTRICT
9312 Vanguard Drive, Suite 100
Anchorage, AK 99507-5355
(907) 522-7400

**POSITION VACANCY
ANNOUNCEMENT**

Whittier Community School

PART TIME CLASSROOM INSTRUCTIONAL AIDE
(2021-2022 School Year)

REPORTS TO: Whittier Community School head teacher & district principal

WORK YEAR: School Year

JOB DESCRIPTION:

- Under general supervision of the head teacher and/or certified teachers, this person will be responsible for planning and/or performing a variety of classroom-oriented teacher assistance, and instruction in special programs.

EXAMPLE OF DUTIES:

- Assist the teacher in direct instructional activities, normally working with small groups or on a one-to-one basis; monitors the classroom when the teacher is otherwise engaged; administers and scores some tests; records scores and/or other data, participates in training that is available; organizes and carries out instructional activities including school skills (reading, writing, math, etc.), transitions (lining up, walking down the hallway, etc.), play and gym time (conflict resolution, healthy interactions), and breakfast time (cutting food, sitting at tables, modeling table manners, etc.).

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of the English language
- Knowledge of a second language preferred (i.e. Samoan and/or Chamorro/Tagalog)
- Able to work effectively with people of all ages
- 21 years of age or older
- High School Diploma required
- Responsible, reliable, and positive attitude
- Collaborative team member
- Experience preferred

SALARY:

- DOE
- Up to 19 hours a week

OPENING DATE:

May 17th, 2019

CLOSING DATE:

Until Filled

APPLICATION PROCEDURE:

An application may be obtained from chugachschooldistrict.com or

Shary Tuatagaloa-Fiaai
Chugach School District
9312 Vanguard Drive
Anch. AK. 99502
(907) 522-7400

Submit Applications to : Shary Tuatagaloa-Fiaai (above) or at
secretary@chugachschools.com